

# Dramatically Improve Your Administrative Review Results with a Mock Review from inTEAM

## Is your Administrative Review date nothing more than a big red circle on your calendar?

inTEAM understands how tough it is to adapt to ever-changing rules and regulations as State Agencies, School Districts and Schools strive to implement the Healthy Hunger Free Kids Act. Add a complex process for administrative reviews—which requires organizing hundreds of documents and performing dozens of calculations to assure compliance—and it can be a recipe for frustration.

If you are in need of an approach to manage the time and expense required to ensure compliance, inTEAM can help. Experts at inTEAM can provide the digital tools and technical assistance/consulting expertise to help you navigate the process before the actual review begins.

inTEAM's Administrative Review Module incorporates the latest USDA guidance and is available for use by school districts to help prepare for a successful review. Our “mock” reviews can help you assess your district's readiness and offer assistance with achieving your objectives.

Options include off-site mock reviews and combination of on-site and off-site efforts in which inTEAM plays the role of your State Agency while measuring across a broad range of compliance requirements. The system contains an interactive software experience resulting in a detailed report and a series of recommendations to help avoid fiscal action during the actual review. inTEAM has also developed a comprehensive guide to help districts ensure compliance—“Preparing for Successful Administrative Reviews: A Guide for School Food Authorities.”

We offer custom pricing based on the size of your district and the number of elements you wish to incorporate—such as on sites, off sites, and menu reviews—using our software. And, we provide a service guarantee—if you aren't 100% satisfied we'll give you a full refund.

## Here are just a few of our satisfied customers:

“As a result of our work with inTEAM, we feel prepared for our formal review. Sarasota would not hesitate to recommend inTEAM in any future endeavors.”

**BEVERLY L. GIRARD**

PhD, MBA, RD  
Director of Food and Nutrition Services  
Sarasota County Schools

“The consultation by inTEAM provided Wayne County with a different perspective on our programs which will assist us with our compliance. Wayne County highly recommends inTEAM's professional consulting and its user friendly software.”

**KAREN H. GIBSON**

RD, LD, Director  
Wayne County School Nutrition Services

“inTEAM has partnered with Boston Public Schools providing consulting and training at all levels to assist us in preparation for formal Administrative Reviews. Their guidance and support in further developing our processes and procedures has resulted in improved efficiencies overall.”

**MICHAEL R. PECK**

Director, Food and Nutrition Services  
Boston Public Schools



**Contact Us**

info@e-inteam.com or visit us at  
www.e-inteam.com to learn more